



Selsdon Primary School Drugs & Alcohol Policy.

January 2025

Review Jan 2027

Selsdon Primary School is committed to the health and safety of its staff and students and will take action to safeguard their well-being.

The School does not condone the use of drugs or alcohol by staff or students of SPS.

The policy applies to all staff, students, parents/carers, governors and external agencies working within the school. The policy applies to all of the above when within the school boundaries, on educational visits or being educated at another provider (as arranged by the school). Where the document refers to drugs, this includes alcohol, tobacco, vapes, illegal drugs, medicines, psychoactive substances ("legal highs") and volatile substances, unless otherwise specified.

An authorised drug is a prescription medicine which needs to be taken during school hours by a student. Any other drug is unauthorised as is sharing/giving an authorised drug with/to someone else. Authorised drugs should be kept safe by the school's first aid coordinator who will oversee them according to the school's medicine's procedure.

Medicines

The school has a procedure for the administration of medicines that must be followed for everyone's safety. Staff members are to inform the school if they are prescribed medication that may make them feel drowsy and hinder their day-to-day work and ability to keep children and staff safe.

Alcohol

No alcohol may be brought on to school premises or consumed during the course of a school day. Any adult (or staff, students, parents, carers and visitors) under the effects of alcohol will be asked to leave the premises and return at a later date for the safety of the whole school. In the event that any alcohol is gifted to staff as an end of term present from parents, then staff are to lock the gift in the classroom cupboard or lockers situated in the staffroom and take the gift home that same day, however HFPS will politely ask parents not to gift alcohol.

Smoking

School premises are a no smoking site at all times. Students are not permitted to bring to school smoking materials, including matches and lighters. In the interests of health and safety, should a student be found in possession of any of these on school premises, they will be



confiscated and parent/carers informed. Smoking on or within 200m of the school premises forbidden. This also applies to "vaping" and the use of electronic cigarettes. Any staff smokers will keep their items out of sight and reach of children.

Illegal drugs and "psychoactive substances"

No illegal drugs, psychoactive substances or Drugs Paraphernalia are allowed to be brought on to, or used on school premises. Bringing any such items onto school premises is considered a serious breach of this drugs policy. Seeking to influence or glamorise illegal drug use or the use of psychoactive substances either in person on school premises or via social networking sites is also considered a serious breach of this drugs policy.

Solvents

The school will ensure that potentially hazardous substances are stored safely, Students are not permitted to be in possession of solvents. Bringing solvents or hazardous substances onto school premises is considered a serious breach of this drugs policy.

Drug-Related Incident

A drug incident may be any of the following:

- Finding drugs, or related paraphernalia, on school premises
- Possession of drugs by an individual on school premises
- Use of drugs by an individual on school premises
- Supply of drugs on school premises
- Individuals disclosing information about their drug use
- Student reports of parent/carers, staff or other students using drugs.

Finding drugs on the premises

If any student or adult on school premises is found in possession of an unauthorised drug or alcohol it will be confiscated, if possible. If the drug is suspected to be illegal, the school will contact a police officer for discussion and advice. Illegal substances will be handed to the police to be legally destroyed as soon as possible and not stored. Parents and Carers will be informed (unless for safeguarding reasons this is not in the best interests of the student) and other professionals such as the local authority will be informed.

Visitors & Intruders on the premise under the influence of drugs/alcohol

When a person who is not a member of the school, is found on the premises under the influence, or suspected of being under the influence of drugs and/or alcohol they will be asked to leave immediately. If there is a risk to staff and students or anyone else present, the police will be called as a matter of urgency, the Schools safeguarding procedures will be followed.